



The BHEL Officers Housing Co-Operative Society Ltd.

Regn. No. JRB/CRD/Regn/25/4902/82-83 dt 14/10/82

Enquiry No: BHELOHCS/MC/21-22/01

16.01.2022

Dear sir,

Subject: Enquiry of Maintenance contract of BHELOHCS -Nandi view layout, Chikkaballapur

The BHEL OFFICERS HOUSING Co-Operative Society Ltd (BHEL-OHCS), is a non-profit organisation and trusted name known for Service and Quality for their members and partners. The BHEL OFFICERS HOUSING Co -Operative Society Ltd was promoted in 1982 to meet the housing needs of Officers of BHEL and the society has been registered with Dy. Registrar of Co-operative Societies, Government of Karnataka Bangalore.

The BHEL-OHCS located at prime location facing Nandi Hills, which is a famous and attractive tourist spot. This area attracts lot of nature lovers. Weekend and holiday's visitors make this area lively and many groups of bikers, cyclist, Trekkers explore this place for its natural beauty and fresh air. One more very famous tourist spot is Muddanhalli, the Birthplace of Sir M Visveswaraya, which is around 15 min drive from our Layout. In addition to this in our vicinity is the Upcoming SEZ Project by Government of India (area around 10,000 Acre). The other attractive neighbourhood includes the premium gated community projects like Prestige Golfshire & Hillside Retreat, Valley of wind, QVC villas, BELLE VUE -Divyashree developers, Citrus Belmont and many more.

Connectivity to the Layout is excellent by road from the Bus stand, Railway station and International Airport. It's just 30 minutes' drive to nearest Airport i.e Kempegowda International Airport, Bengaluru, 15 minutes' drive to Rani Circle at Bengaluru-Hyderabad National Highway (NH-7), 25 minutes' drive to Doddaballapura, 25 minutes to Chikkaballapur Bus stand.

BHEL OHCS is interested in floating an Tender for contract for the Maintenance of the Layout. The contract will be for a period of 12 months from the date of signing the maintenance contract. However, the same can be extended for another year based on performance by mutual consent. Interested Agencies are requested to submit their offers by 27th January 2022, 6.00 PM by Sealed Cover to the Secretary,

A. Scope for Maintenance contract (Layout maintenance & security services):

- 1) Providing man power (both skilled and unskilled)
- 2) Maintenance of total BHELOHCS layout like land scaping/Garden/ Horticulture.

B. Man Power Requirement:

- 1) Security Guards: 12 Nos (12 hours each shift, per security)
- 2) Gardeners: 5 Nos
- 3) Workers: 5 Nos (Overall maintenance of the layout)
- 4) Manager: 1 No



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C. Qualification

1. **Security Guard**: Minimum qualification, SSLC passed, with age limit between 18 to 50 years, with minimum 2 years of experience
2. **GARDENER**: manages nursery to grow trees, plants, flowers, vegetables etc. in open air or in gardens. Knowledge of various methods of planting, cultivating and treatment based on soil & climatic conditions, etc. with age limit between 18 to 50 years., with minimum 2 years of experience.
3. **Unskilled Worker**: No specific education level or specialized experience is required. Mainly utilised for upkeep of layout.
4. **Manager**: minimum qualification, any degree passed with computer knowledge, with age limit between 18 to 50 years with minimum 2 years of experience. The manager shall be responsible in supervision and maintenance work and total upkeep of layout and monitoring safety aspects of layout as required by society from time to time.

D. General Conditions:

- a. Agency is responsible and liable for the compliance with all statutory provisions, including Labour laws, EPF Act & Workmen compensation Act, ESI Provisions etc., applicable to them and their employees/personnel.
- b. The persons employed by the agency shall always remain the employees of the Service Provider deployed at the Client Premises. Client shall not have any relation or connection or be liable in any manner to the service provider's personnel / employees. The Service Provider shall be solely responsible for disbursement of wages/salaries every month to their personnel.
- c. Service Provider shall ensure that each personnel deputed at the Society Layout shall have the necessary qualification and/or experience and skill to perform the Services. Service Provider shall be fully responsible for the proper conduct and appearance of the Personnel while providing the Services. The service provider's personnel shall be equipped with proper uniforms, footwear, tools and tackles to carry out the services.
- d. The Service Provider shall be solely responsible for the good conduct, discipline, good order and efficiency amongst its employee(s) deployed at the Society Layout Premises and shall ensure that they maintain discipline and good behaviour and shall not in any manner cause any interference, annoyance, to the management or its business or work or its officers/employees/other Service Providers. In case of misconduct or misbehaviour or not carrying out the assigned work, by any of its personnel / employees, the Service Provider shall take immediate steps to replace him/her/them.



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The last date for receipt of offers in Sealed Cover is 27th January 2022, 6.00 PM. The agencies are requested to visit BHELOHCS layout, chikkaballapur and themselves of the Society Layout, before submission of their offer. It may be noted that this enquiry can be downloaded from the web site: bhelohts1.com

Address of BHELOHCS layout:

BHEL OHCS OFFICE,
Nandi View Layout,
Near Karahalli Cross, Kuduvati,
Nandi hobli, chikkaballapura Taluq,
Chikkaballapura District - 562101

Note:

1. Agency is requested to endorse every page of enquiry with seal and signature and also to subscribe as "ACCEPTED" in every page of enquiry.
2. Agency to quote unit rate, which will be applied during addition / deletion of quantity of man power.

3. The SEALED ENVELOPS shall be couriered to the following address:

GENERAL SECRETARY / P. SASIKALA
BHARAT HEAVY ELECTRICALS LTD.
INDUSTRIAL SYSTEMS GROUP
PROF. CNR RAO CIRCLE, P.B. NO. 1249
IISc POST, MALLESWARAM
BENGALURU – 560012

PHONE NO. 9972852163
9449505407

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(K. RANGANATH)

Secretary, BHEL OHCS



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PRICE FORMAT

TABLE A: QUOTE FOR MAN POWER

SL NO	DESCRIPTION	QTY	Basic price per person/month	Total Basic price for one year	Remarks
1	SECURITY GUARDS	12 Nos	Rs.	Rs.	Agency to quote unit rate for sl No 1 to 5, which will be applied during addition / deletion of quantity of man power. The man power may be increased or decreased during finalisation of order or later.
2	GARDNERS Maintenance of landscape, Gardening, Horticulture .	5 Nos	Rs.	Rs.	
3	WORKERS maintenance of layout like grass cutting, weed removing, tree cutting, keeping each and every site neat and clean without any weeds growing and any other work related to layout maintenance.	5 Nos.	Rs.	Rs.	
4	MANAGER	1 No	Rs.	Rs.	
5	<u>OPTIONAL QUOTE FOR MANAGER</u> MANAGER shall be on BHELOHCS rolls, reporting to BHELOHCS & PAYMENT will be made BY BHELOHCS			Rs.	
	Grand Total		Rs		

B. HIRING ROTARY TRACTOR for WEED Removal: REMOVAL OF WEED / UNWANTED PLANTS & TREES/GRASS in every site to be done once in every 3 months for total upkeep and maintenance of the layout.

SL NO	DESCRIPTION	LUMPSUM price per year
1.	HIRING CHARGES – ROTARY TRACTOR for WEED REMOVAL	Rs.

C. HIRING WATER TANKER: required minimum 3 times a week for watering the plants in the layout and also for maintenance of the layout.

SL NO	DESCRIPTION	LUMPSUM price per year
1.	HIRING CHARGES - WATER TANKER	Rs.